

COURSE EXTENSION FORM

Student Name:.....

Student ID: Date of Birth:

Address:

Contact No.....Email:

Course Code and Name -

Reason for extension:

Note:-Course extensions will be considered on a student-by-student basis and fees will be applied. (see fee schedule below).

The available extension options are listed below:

- 1-month extension • 3 months' extension • 6 months' extension

To apply for a course extension, the student will be required to complete the Extension Form and return this to admin@accend.edu.au

Please note: an extension request can be denied by Accend Education Group if the course allocation becomes full.

Student Signature:

Date:

Course Extension Fee structure	\$150	1 Month extension
	\$250	3 Month extension
	\$400	6 Month extension
	\$850	Re- completion of unit

For Office use only-	
Request received by-	Date-
Assessor/Trainer Approval-	Date-
CEO Approval-	Date-
Decision on request- (Extension- Granted/ not Granted)	